

Supervisor's Final Evaluation

Student Name _____ ID# M _____ Major _____

Employer _____ Location _____

Supervisor's Name _____ Co-op Semester(s) Fall ___ Spring ___ Summer ___

Supervisor's Email _____ Phone (____) _____

Information/Instructions:

1. The immediate supervisor should evaluate the student objectively. Please compare the student's performance to that of other students of comparable academic levels and co-op work experience.
2. The student and his/her immediate supervisor should review this form together and sign it below.
3. You may elaborate on items in this evaluation on a separate sheet of paper.
4. The student must return this form to the co-op office via mail, fax, or email by the required due date.

Please respond to each performance factor using the following scale:

VS-Very Satisfied	S-Satisfied	N-Neutral	D-Dissatisfied	VD-Very Dissatisfied
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How satisfied are you with the student's:

(Please Circle One)

Relations with others	VS	S	N	D	VD
Judgment	VS	S	N	D	VD
Ability to learn	VS	S	N	D	VD
Attitude towards work	VS	S	N	D	VD
Dependability	VS	S	N	D	VD
Quality of work	VS	S	N	D	VD
Punctuality/Attendance	VS	S	N	D	VD
Overall Performance	VS	S	N	D	VD

What are the student's strongest assets?**What qualities and characteristics should the student strive to improve?**

Supervisor's Evaluation of the Student's Academic Preparation

In an effort to assess the student's academic preparation for this cooperative education assignment, we are requesting your assistance in providing an evaluation of the following competencies using this scale:

SA-Strongly Agree A-Agree N-Neither Agree nor Disagree D-Disagree SD-Strongly Disagree NA-Not Applicable

The student has demonstrated the	(Please circle one)					
Ability to apply knowledge of mathematics, science, and engineering	SA	A	N	D	SD	NA
Ability to design and conduct experiments, analyze and interpret data	SA	A	N	D	SD	NA
Ability to design a system, component, or process to meet desired needs	SA	A	N	D	SD	NA
Ability to function on multi-disciplinary teams	SA	A	N	D	SD	NA
Ability to identify, formulate, and solve engineering problems	SA	A	N	D	SD	NA
Understanding of professional and ethical responsibility	SA	A	N	D	SD	NA
Ability to communicate effectively						
Through interpersonal skills	SA	A	N	D	SD	NA
Through formal presentations	SA	A	N	D	SD	NA
Through technical writing	SA	A	N	D	SD	NA
Broad education necessary to understand the impact of solutions in a global and societal context	SA	A	N	D	SD	NA
Recognition of the need for, and ability to engage in life-long learning	SA	A	N	D	SD	NA
Knowledge of contemporary issues	SA	A	N	D	SD	NA
Ability to use the techniques, skills, and modern tools necessary for professional practical experience.	SA	A	N	D	SD	NA

Does it appear that this student's academic program is oriented to the particular needs of your organization?

What, if any changes, would you like to see implemented in the curriculum at MTU?

Supervisor's Signature _____ Date _____

Student Signature _____ Date _____